

**CHEMICAL, ENERGY, PAPER, PRINTING, WOOD AND ALLIED
WORKERS UNION (CEPPWAWU)
HEAD OFFICE**

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Thursday, May 10, 2018

To: All Regions
Attn: Regional Secretary

Dear Comrades

Re: NOTICE OF FINCOM MEETING.

We hereby issue the notice of the abovementioned meeting as required by the union constitution.

The meeting is scheduled to take place as follows;

Date: 17 & 18 May 2018

Time: 10h00

Venue: FAIRCITY MAPUNGUBWE HOTEL

Kindly confirm your availability on or before close of business Friday, 11 May 2018.

Find herewith the attached copy of the agenda.

Yours comradely


Samuel Chief Seatholo
Deputy General Secretary

Cc: NOBs

PROPOSED AGENDA

1. Opening / Welcome
2. Apologies
3. Credentials / attendance
4. Adoption of the agenda
5. Minutes of the previous meeting on 05th December 2017, 07th – 08th and 18th February 2018.
 - 5.1. Confirmation of the minutes
 - 5.2. Matters arising
6. Financials statements
 - 6.1. January
 - 6.2. February
 - 6.3. March
 - 6.4. April
7. CI – CEPWAWU payment report
8. 2018 budget finalization
9. IT report
10. Capital Software
11. Membership report
12. Once off staff payment
13. Branding – T-Shirts
14. Finance Policy review
15. Closure

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